



## **JOB APPLICATION FORM**

### **Llanfyllin Group Practice**

High St.

Llanfyllin

Powys

SY22 5DG

01691 648 054

Application for: ***Patient Services Manager***

Reference: ***PSM-FEB26***

All information provided in this application form will be held in accordance with our data protection policies and will be treated as confidential.

### **Personal Details**

Name:

Address:

Postcode:

Phone:

Email:

### **Education and training**

Please give full details:



**Qualifications**

Please give full details:

**Employment history**

**1. Your current or most recent employer**

Name of employer:

Address:

Postcode:

Job title:

Pay:

Length of time with employer:

Reason for leaving:

Duties:



**2. Previous employers**

Please tell us about other jobs you have done and about the skills you used or learned in those jobs.

**Criminal Convictions**

The job of Dispenser is one for which we need details of previous convictions which are spent and unspent, and we ask that you complete this part of the form. All information provided will be treated as confidential.



**Any restrictions which would prevent or delay you taking up the role.**

Restrictions which may affect your ability to accept an offer of employment or delay you in taking up the offer must be disclosed. Examples are:

- Restrictive covenants in your contract of employment with your current employer.
- A fixed term contract with your current employer which cannot be brought to an early termination.
- Having to relocate from a distant current address.

These are examples only and you must carefully consider anything which would restrict you from accepting an offer of employment and disclose this.

**Supporting statement**

Please tell us, in no more than 200 words, why you applied for this job and why you think you are the best person for the job.

**Interview arrangements and availability.**

If you have a disability, please tell us if there are any reasonable adjustments, we can make to help you in your application or with our recruitment process.



Are there any dates when you will not be available for interview?

When can you start working for us?

**Right to work in the UK**

Do you need a work permit to work in the UK? Yes / No

**References**

Please give the names and contact details of 2 people who we can ask to give you a reference. We may ask them before an employment offer is made. We will not ask your current employer until we get your permission.

**Referee 1**

**Referee 2**



***Declaration***

I confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in my dismissal.

**Name:**

**Signature:**

**Date:**

Our privacy notice for job applicants and employees and our equality policy is attached or can be requested from the Managing Partner or Operations Lead.